



HARTWELL PRIMARY SCHOOL 4055

November 2024

Dear Parent/Guardian,

As we begin another school year, we want to take a moment to thank you for your continued support and dedication to our school community. Hartwell Primary School appreciates and relies on the generosity of every family's time and contributions, and we are looking forward to another great year of teaching and learning.

We would like to share with you Hartwell Primary School's Voluntary Parent Contributions for 2025. After careful consideration of the current financial environment and burdens on families, School Council have made the decision NOT to increase recommended Parent Contributions in 2025. We believe that maintaining this stability will help alleviate some of the financial burdens on families, while still allowing us to provide quality education and resources for our students.

Your contributions are invaluable in enhancing our school programs, providing necessary resources, and supporting our extracurricular activities. **To continue providing enriching programs and resources, we invite parents and guardians to consider making a voluntary contribution.** However you choose to support the school - through payment of the voluntary financial contributions, fundraising or volunteering your time - your efforts make a huge difference to the school community, the programs we can offer and the learning outcomes your children experience.

At Hartwell Primary School, this support has allowed us a wider offering of subjects and special curriculum experiences such as our school camp program: Yr 2 – 6 camp program, a comprehensive specialist program, extension and intervention programs and additional support in the classrooms with increased employment of teachers and teacher aides.

Some of the additional projects undertaken during 2024 included:-

- Installation of glass sliding doors to Years 3 & 4 (\$15,500)
- Installation of Art room storage cupboards and shelves (\$24,500)
- Senior Playground base resurfacing (\$19,500)
- Installation of external security cameras (\$11,900)
- Phase 3 of our Painting Program (\$27,500)
- Continuation of ICT Leasing program – Laptops / iPads/ Classroom Smart Boards (\$80,000 per annum)
- Continuation of our Year 2 -6 camp program (time in lieu (\$50,000)
- Employment of Gardener / Groundskeeper - \$24,000

It is due to the generous support from our families that we are able to offer so many learning opportunities and provide a safe and inviting learning space for our students and staff. Without your support with these contributions this would not be possible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Mia Campbell
School Council President

Lisa Banks
Principal

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount per student
<i>Classroom consumables (including Book Packs)</i>	\$125
<i>Other consumables - English, Maths & Specialist (Art, Science, Music, PE, Italian, Mandarin)</i>	\$103
<i>Online Subscriptions per child</i> <ul style="list-style-type: none"> Numeracy Subscriptions (Mathletics) Literacy Subscriptions (Wushka) Classroom Subscriptions and Apps 	\$82.50
<i>ICT - provision of devices (Laptops, iPads, Electronic White Boards) from the shared classroom sets, cybersafety programs and the employment of an additional Technician</i>	\$145
<i>Printing and photocopying of worksheets and learning materials</i>	\$37.50
<i>Student wellbeing programs including The Resilience Project workbook</i>	\$37
TOTAL CURRICULUM CONTRIBUTIONS	\$530
Other Contributions - for non-curriculum items and activities	Amount
<i>School grounds maintenance and improvements (includes employment of a regular handyman for building maintenance, gardener for grounds upkeep, 3 yr Painting Plan)</i>	\$60 per family
Tax deductible contributions	
Building fund. <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$
Library fund. <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i>	\$
TOTAL OTHER CONTRIBUTIONS	\$

Financial Support for Families

Hartwell Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund – a form is available from the school office.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: *Lisa Banks – Principal* Ph: 03 9889 4012 | Email: hartwell.ps@education.vic.gov.au

Payment Methods

Preferred Method of Payment – Qkr App

Please note, payments will be accepted via QKR until 4pm Friday 6th December, 2024. QKR will again be available from Monday 20th January, 2025.

1st instalment due by Friday 31st January 2025

2nd instalment due by Friday 28th February 2025

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.